


Checklist for Australia Visit Visa



Dear Applicant,

Thanks for choosing MATCHLESS TOURS & TRAVELS (Pvt) Ltd as your preferred choice for travel and visa consultancy. Kindly provide the following mandatory documents to proceed your desired visa application.

- Copies of current passports of all people included in the application
- One photograph (45 mm x 35 mm) of each person included in the application
- Copies of Marriage Certificate, birth certificates or FRC
- Evidence of sufficient funds, such as
 - Personal bank statements for Past 6 months and Bank Reference Letter
 - Pay/Salary Slips for last 3 months
 - Personal NTN or Tax Returns for Last 2 years
- Evidence of Source of income such as.
 - Employment Letter stating your period of job, designation and current salary
 - Business bank statements for Past 6 months and bank reference Letter
 - Business Letter head paper
 - Business visiting card
 - Business Registration certificate
 - Business NTN Certificate and Tax Returns for Last two years
 - Chamber of commerce certificate and Chamber of commerce reference letter
- If you are visiting under the **Tourist stream**: Your itinerary for your stay in Australia.
 - Hotel Reservation
 - Air Ticket Reservation
- If you are visiting under the **Business stream**: Evidence of proposed activities in Australia.
 - Letter of invitation from the business in Australia stating the period and purpose of your visit
 - Letter from the business you are representing providing details of your visit, your length of stay, and how your visit will benefit the business; and Details and supporting financial information of how your visit will be funded. For example Bank statements from the business covering a period of three months
 - Details of previous contact with Australian businesses. For example: records of trade with Australian businesses and details of previous business related visits from yourself or other persons representing the company on the same business matter or any other supporting documentation
 - Certified copy of your National Tax Number (NTN) Registration Certificate issued by the Federal Board of Revenue for the business you are representing

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- If you are visiting under the **Family Visitor stream**: then
 - If you are visiting relatives or friends, a letter of invitation from your relative or friend in Australia. If your relative or friend is paying for your visit, evidence that they have the necessary funds.
 - Other information to show that you have an incentive and authority to return to your home country, such as:
 - A letter from your employer stating your intention to return to your job
 - evidence of enrolment at a school, college or university in your home country
 - Evidence of immediate family members in your home country
 - Evidence of your visa or travelling history of other countries
 - Evidence of property or other significant assets owned in your home country.

Note: Australian High Commission Islamabad reserves the right to ask for additional documents. Failure to submit all required documentation may result in the refusal of application or processing delays.

Disclaimer: Although the information on this checklist has been prepared with utmost care, we (Matchless Tours & Travels) cannot accept any responsibility for inaccuracies contained herein.

Visa Service Department
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