


## Checklist for United Kingdom Visit Visa



### Dear Applicant,

Thanks for choosing MATCHLESS TOURS & TRAVELS (Pvt) Ltd as your preferred choice for travel and visa consultancy. Kindly provide the following mandatory documents to proceed your desired visa application.

- Passports current and previous with at least 6 months validity
- One photograph (35 mm x 45 mm) with white background
- Covering Letter from the applicant explaining in details the purpose of visit
- Evidence of sufficient funds, such as
  - Personal bank statements for Past 6 months and Bank Reference Letter
  - Pay/Salary Slips for last 3 months
  - Personal NTN or Tax Returns for Last 2 years
- Evidence of Source of income such as.
  - Employment Letter stating your period of job, designation and current salary
  - Business bank statements for Past 12 months and bank reference Letter
  - Business Letter head paper, Business visiting card
  - Business Registration certificate, NTN and Tax Returns for Last 2 years
  - Chamber of commerce certificate and Chamber of commerce reference letter
  - For Property income such as crops receipts etc
- If you are visiting under the **Tourist stream**: Your itinerary for your stay in the UK.
  - Hotel Reservation for the entire duration of stay
  - Photocopy (full page) of your booking of return ticket.
- If you are visiting under the **Family stream** then,
  - Notarized Invitation letter by Family member from UK stating the purpose of invitation, relation with applicant, address, telephone number, occupation etc
  - Passport or any other document copy confirming their status in the UK
  - Accommodation proof such as property registration documents, mortgage or tenancy agreement etc
  - Sponsor's proof of occupation such employment letter, business confirmation letter, salary slips, bank statement and tax documents etc.

- 
- If you are visiting under the **Business stream** then,
    - invitation letter from the British company stating the contact details of the British company (name of contact person, telephone, e-mail), the kind of link between both companies and the purpose of the visit.
    - A letter from the local company identifying the applicant and explaining the purpose of his visit.
  - Other information to show that you have an incentive and authority to return to your home country, such as:
    - A letter from your employer stating your intention to return to your job
    - Evidence of immediate family members in your home country like marriage certificate and Family Registration Certificate
    - Evidence of your visa or travelling history of other countries
    - Evidence of property or other significant assets owned in your home country.
  - Visa application Fee GBP.89/- (6 months visa) must be paid online by credit card.

**Note:** British High Commission Islamabad reserves the right to ask for additional documents. Failure to submit all required documentation may result in the refusal of application or processing delays.

**Disclaimer:** Although the information on this checklist has been prepared with utmost care, we (Matchless Tours & Travels) cannot accept any responsibility for inaccuracies contained herein.

**Visa Service Department**  
**visas@matchlesstravels.com**